

Warehouse and industrial cleaning: what we clean

Walk the floor, docks and office with us and tick each area on the visit plan.

Building _____ Address _____
 Walked by _____ Date _____

Aisles and shop floor

- ☐ Racking aisles swept or ride-on scrubbed
- ☐ Shrink wrap, strapping and pallet chips cleared from forklift lanes
- ☐ Spills by the racks picked up before they spread
- ☐ Concrete kept clean around painted walkway lines
- ☐ Ground around battery chargers, balers and compactors swept

Docks

- ☐ Roll-up door thresholds cleared
- ☐ Dock plates cleaned
- ☐ Leaves and dust cleared just inside the doors
- ☐ Outside aprons pressure washed on their own calendar
- ☐ Truck courts and ramps on the garage and dock plan

Front office and shipping counter

- ☐ Desks and counters wiped
- ☐ Glass cleared of smudges
- ☐ Trash pulled
- ☐ Floor pass suited to the surface
- ☐ Driver restroom by the shipping office cleaned

Break and locker rooms

- ☐ Tables, microwaves and refrigerator handles wiped
- ☐ Sinks and vending machine fronts wiped
- ☐ Crumbs under the tables cleared
- ☐ Locker room benches, locker faces and showers cleaned
- ☐ Trash out before the next shift

Crew restrooms

- ☐ Toilets, urinals, partitions and mirrors cleaned and disinfected
- ☐ Floor drains cleaned
- ☐ Dispensers and bin liners topped up
- ☐ Between-shift reset of restrooms and break room, if added

Periodic work

- ☐ Racking tops and high ledges dusted
- ☐ Large concrete areas machine scrubbed
- ☐ Floors degreased around equipment your operator has shut down
- ☐ Vacated bay cleaned before a new tenant
- ☐ Office resilient tile on the floor care calendar

Notes
