

Medical and dental office cleaning: what we clean

Tick each room on the after-hours plan as you walk the practice with us.

Practice _____ Address _____
 Walked by _____ Date _____

Waiting room and front desk

- ☐ Seating and side tables cleaned
- ☐ Check-in counter and glass wiped
- ☐ Waiting room floor cleaned
- ☐ Waiting room trash out on every visit
- ☐ Day porter for a full waiting room and its restrooms, if added

Patient restrooms

- ☐ Fixtures cleaned on every visit
- ☐ Paper and soap restocked
- ☐ Restroom trash out on every visit
- ☐ Restroom fixtures wiped with EPA-registered disinfectants
- ☐ Label dwell time kept before wiping

Exam, treatment and procedure rooms

- ☐ Cleaned to your practice's own protocol
- ☐ Products your practice specifies
- ☐ Room order you set
- ☐ Exam tables wiped with EPA-registered disinfectants
- ☐ Door handles wiped
- ☐ Terminal clean booked when a room calls for one

Hallways and floors

- ☐ Hallway to the exam rooms cleaned
- ☐ Floor care for lobby floors, if added
- ☐ Carpet cleaning for carpeted waiting areas, if added
- ☐ Lobby and hallway floor types noted

Staff and business areas

- ☐ Staff areas, business office and breakroom on their own schedule
- ☐ Charts, files and screens left unread and unmoved

Bring to the walkthrough

- ☐ Room list: waiting, exam, procedure, office, staff
- ☐ Products and procedures for clinical rooms
- ☐ Appointment hours, late days included
- ☐ Who supplies paper, soap and liners

Notes
